**Langley Contractor Steering Council Meeting Minutes**

**July 20, 2023 @ 2PM – 3PM**

Hybrid Meeting – 36 online / 8 in person

Meeting Started: 2:00PM

**Chris Fannin:** Welcome everyone!

**Laura Blumberg:**

* Update for VASBA:
	+ Save the Date: VASBA Gala & Symposium – September 28 @ Marriott City Center Newport News.
	+ Gala Guest Speaker: Lt. Gov of VA, Winsome Earle- Spears
	+ Symposium speakers to include: NASA Langley Director Clayton Turner, Sen. Mark Warner, and VA Governor Glenn Younkin.
	+ Gala invites coming soon!

**Rob Betts:**

* SB Update:
	+ Slides avail via LCSC website

**Jenny Monokrousos:**

* LCSC Secretary Update
	+ No LCSC meeting for August. We will see you in September!

**Teresa Hass: Acting Deputy Director of Procurement Office**

* Welcome to Todd Pospisil on Detail from MSFC!
* Our Team has faced several retirements, folks leaving the agency.
* There will be a restructuring of the offices of the 4 research centers. Streamline of shared resources between offices (LARC, Glenn, Ames, & Armstrong)
* “Coco” = Chief of Contracting (similar to DOD structure)
	+ PO, Deputy, “Coco”, and Deputy “Coco”
* Contract Specialists: Tameka Woodley, Holly Prinzel, Daphne Darden, and Teresa Hass
* New Office Location: B2101, 3rd Floor

**Todd Pospisil: Langley Procurement Director (Detail)**

* I plan to be onsite every 2 weeks (B2101, 3rd floor)
* Retired USAF, former Tech Director for Contracting, arrived at Marshall in 2016 – ran SEB Office, Deputy PO

**Rosemary Baize: Director of SPO**

* Thank you to Michelle Ferebee for her help
* Working with Aero, Hypersonics, CFD, Wind tunnels, Technology Transfer, Launch Infrastructure
* SMIRP- looking to leverage capabilities for the national & economic vision for this area!

**Lena Little: Regional Partnerships Lead and Special Events Coordinator / Project Manager - NASA Langley Open House 2023**

* Get ready for LARC’s Open House! Rain or Shine! It’s been 6 years since our last open house.
* Highlight NASA Langley – showcase our facility and engage the public.
* Save the Dates:
	+ October 19th: Industry & Academia Day
	+ October 20th: K-12 STEM Day
	+ October 21st: 5K Moon Walk & Open House
* STEM Questions: Kim Brush
* Tour Stop Route = Busch Gardens Loop 😊
	+ We will have buses, parking will be offsite
	+ F&B Available, Merchandise
* How can you participate?
	+ EXPO
	+ Bring your groups (church, recreational, sporting) – volunteers!
	+ Become a Partner thru the Exchange
	+ Info Sessions: August 15 and August 29
* NASA Night at Tides Game will be September 6th
* Upcoming Cygnus Launch at Wallops on August 1st

**Guest Speakers:**

* **Paul Hawkins – Attorney with Reaves GovCon Group**
	+ Organizational Conflicts of Interest Overview
	+ FAR Subpart 9.5
	+ 3 Types:
		- Unequal Access to Info
		- Biased Ground Rules
		- Impaired Objectivity
	+ Mitigation Methods
		- Physically segregating certain employees
		- Restricting computer access to certain info
		- Firewalls
		- Subcontracting certain tasks with CO’s approval
	+ Questions? Please contact Paul: paul.hawkins@reavesgovcon.com

**New Business:**

* None

Meeting Ended: 3:00PM

Notes Taken By: Jenny Monokrousos, AMA