**Langley Contractor Steering Council Meeting Minutes**

**July 21, 2022 @ 2PM – 3PM**

Hybrid Meeting – 23 online / 3 in person

Meeting Started: 2:00PM

**Chris Fannin:** Welcome everyone! A warm welcome to our special guests Kevin Rivers and Dr. Cara Leckey. Thank you for joining us today.

**Melissa Smith:**

* Update for VASBA:
	+ Yesterday we had our annual trip to Wallops. We were able to visit and tour the rocket lab facility and sounding rocket facility. Dave Parris was able to speak with us.
	+ **Reminder for Save the Date**: Symposium and Gala on Thursday, September 29, 2022 @ 6PM – 11PM.
	+ Hampton Roads AUVSI Symposium Sept 28 – 29, 2022. Thomas Zirbuken will be speaker. Link: <https://www.auvsi.net/hamptonroads/home>
	+ We are looking for sponsorship from any companies.

**Susan McClain:**

* LaRC OP and RTOW Update:
	+ We are working on end of FY activities – lots of funding on contracts.
	+ For those working or to your employees working on site - we do send out daily emails from Office of Director about updates to the Covid cases at LaRC. We had a significant spike recently, but we are now trending down. Masks are still not required. We are keeping an extremely close eye on things.

**Rob Betts:** presented by Susan McClain

* SB Update:
	+ Slides avail via LCSC website
	+ Agency’s numbers are low on goals. There will be a push coming soon for small disadvantaged contractors (trending at 10%). Others are in flux at the moment. Recommend reading about Glen Delgado (associate administrator of NASA's Office of Small Business Programs (OSBP)) emails and find him on twitter.
	+ Langley goals vs actuals – first ¾ of FY, 61% of dollars went to small businesses.
	+ We are one of a few centers to exceeded goals for SDB and WOSB.
	+ We will be taking a hard look at new procurements for opportunities.
	+ There is Training across the agency – meeting next week for Impact of New Goals. I will follow up with event info.
	+ VA PTAP Program on July 26, “Joint Ventures - A Roadmap for Small Business Government Contractors”
		- ***Ask to All:*** Chris Fannin seeking Partnering and Joint Ventures speakers for upcoming meetings

**Kerry Leonard:**

* Partnerships Update
	+ Slides avail via LCSC website

**Kevin Rivers**:

* Guest Speaker! Kevin serves as the Chief Knowledge Officer (CKO) at NASA’s Langley Research Center (LaRC). Kevin is the Associate Center Director, Technical at LaRC, leading strategy and transformation of the center’s technical capabilities to ensure NASA’s future mission success.

**Dr. Cara Campbell Leckey:**

* Guest Speaker! Cara serves as the Center Transformation Portfolio Manager.
	+ Slides avail via LCSC website
	+ ACT2 Program - Accelerating Collaboration & Technologies to Architect a Cultural Transformation
	+ Langley is investing in a Data Catalogue. Tools embracing the digital for managing projects and programs more efficiently.
	+ Goal is for Langley to be the modern federal research lab in the agency.
	+ Future venture- creation of a new outdoor meeting space outside B2102 for all to use!
	+ FY22: Future of work – enabling hybrid environment, data management, shifting to modern tools such as SharePoint. Funding interns across all areas.
	+ FY23: data pipelines and architectures, advance engineering, enterprise solution implementation.
	+ ACT2 InsideLangley/LARC Transformation link: <https://nasa.sharepoint.com/sites/larctransformation/>
		- Q&A:
			* Kevin: ***Ask to All:*** If you have ideas let us know!
			* ACT2 Idea portal link: <https://forms.office.com/Pages/ResponsePage.aspx?id=WNQFcL5FrkiBQNQ9qW3Re2aPgsW9pB9FoRDTk-KpMexUOFRLRk9LNE43QUtDWkkxWDBLV1EwODJTUS4u>
			* Many of your employees have offered solutions and help implemented them.
			* We are investing in digital LOTO (Lock Out Tag Out) system. Goal is to expand to multiple facilities. 95% efficiency for LOTO time for processes. Operate much more safely and efficiently.
			* Use of the 889 tool – goal is to spread as a federal tool possibly.
			* Chris: @Cara – Regarding the tools, are they all accessible at this time? How can we reach them?
			* Cara: Most of the tools are pilots. LOTO is a multifacility pilot- will need funding to implement more widely.
			* NASA Catalogue is available now.
			* Lesson Learned Bot is available now.
			* Chris: @Cara and Kevin- You talked about the Smart Lab expansion?
			* Cara: Yes, we want to make it more widely available. However, there are Cybersecurity concerns. Once that is taken care of, it will be more widely available for groups.
			* Kevin: Smart Lab- we are happy to share with anyone interested.
			* We are generating all this data. NASA is a data rich organization for others to access and mine it. For example: having Wind Tunnel Information digitally available.
			* Cara: If anyone has any questions or thoughts for how employees can get engaged, please let us know.

**New Business:**

* None reported

**Chris Fannin:** Thank you again to Kevin and Cara. Reminder there is no meeting in August. We will meet back on September 15. Thank you for coming!

Meeting Ended: 2:45PM

Notes Taken By: Jenny Monokrousos, AMA